2022/23 DISTRICT SUMMER UPDATE
FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

FJUHSD ANNUAL NOTICES

The District would like to welcome everyone back for the new school year. As the school year begins, we would like to assure parents and students that safety is of utmost importance and we encourage you to visit www.fjuhsd.org to view our site and District Safety plans. The District aspires to prepare students to enter the global workforce through integration of technology, real-world applications, and rigorous instruction. As we anticipate the coming challenges, we also recognize the privilege and high calling each of us in the Fullerton Joint Union High School District has to build, equip, inspire, and provide opportunities to our youth for their future. Each day, we seek to provide excellence for every student - excellence that will not only prepare them for college and career, but build character and integrity as well.

BOARD OF TRUSTEES

The Board of Trustees consists of five residents of the Fullerton Joint Union High School District. Members were elected by-trustee area to serve a four-year term of office. Each year, a student representative is selected by the student body to serve on the Board, and will be asked by Board Members to cast a preferential vote on non-confidential agenda items.

Regular meetings are normally held at 6:00 p.m. in the Boardroom at the Education Center. Board meetings are posted on the District website. (The Education Center is located at 1051 West Bastanchury, Fullerton.) Special meetings are called, when necessary, at a time and place announced in advance.

All regular and special meetings are open to the public. However, on some occasions during these meetings, the Board may meet privately in Closed Session as provided by law.

Meeting minutes record all actions taken by the Board. Once adopted, these minutes are public records and are available for review at the Education Center and on the District website.

Copies of the agenda and dates of meetings of the Board of Trustees are available on the District website at www.fjuhsd.org under the Board of Trustees tab.

MORAL AND CIVIC VALUES

On October 4, 1994, the Board of Trustees endorsed the following list of moral and civic values and the accompanying definitions, which are stated as behaviors exemplified by students living up to these values.

Civic Duty

Demonstrates a commitment to the public good; works for the community and cooperates with others; respects and participates in the democratic process; observes all laws and rules; and resolves conflicts peacefully.

Compassion and Empathy

Demonstrates caring, concern, and sensitivity; exhibits tolerance; treats others politely and mercifully, and with respect and dignity; and renders service when needed.

Honesty

Tells the truth; does not cheat, intentionally mislead, or steal; possesses the courage to behave and conduct interactions with integrity; exhibits consistency between words and actions; behaves in a fair and straightforward manner; and conscientiously pursues and scrutinizes evidence that supports the truth.

Perseverance

Exhibits patience and hard work in achieving goals; works, learns, and pursues constructive goals, even in the face of adversity.

Respect

Treats all people equitably, justly, and fairly; affirms the worth of self, others, property, and the environment through attitudes and actions.

Responsibility

Accepts the necessity of being accountable and the consequences of individual actions, reactions, and decisions; honors commitments; demonstrates an active commitment to the welfare of self and others.

GOALS AND OBJECTIVES OF THE DISTRICT

The District's six comprehensive high schools and continuation and alternative high schools are working to meet the goals and objectives that have been adopted by the Board of Trustees. These goals and objectives were established with input from students, teachers, parents, community members, and administrative staff. They reflect the District's commitment to every student attending school in the Fullerton Joint Union High School District. In condensed form, they are printed below:

- *Provide* high quality programs of sufficient breadth and depth so that students will have achieved or surpassed District achievement standards and will have a satisfactory level of knowledge and skills to continue formal education and/or enter a productive occupation upon graduation.
- *Provide* the environment and programs so that students will meet or exceed District standards in attendance and personal behavior.
- *Provide* adequate, secure, well-maintained physical facilities, grounds, and equipment.
- *Provide* sound management of District resources.
- *Provide* effective internal and external communications.
- *Provide* proper recognition of students, staff members, parents, and other community members for outstanding accomplishments and contributions to the District.
- *Provide* programs and implement decisions so that parents, staff members, and students are satisfied with the support, quality, and characteristics of the schools/District.

2022/23 STUDENT BOARD MEMBER

Jacqueline Woo, a senior at Sunny Hills High School, will serve as Student Board Member of the Fullerton Joint Union High School District during the 2022/23 school year. The Student Board Member is selected by student leaders from all District high schools to serve as a preferential-voting representative on the Board of Trustees. She will chair the Student Advisory Council and present the students' viewpoints on issues considered by the Board of Trustees. Jacqueline maintains a high grade point average while being very active in school activities.

2022/23 SCHOOL CALENDAR*

First Day of Instruction	August 15
Labor Day Holiday	September 5
End First Quarter	October 21
Staff Development Day	November 1
Veterans' Day Holiday	November 11

Thanksgiving Holiday Recess	November 21 - 25
End Second Quarter/Semester Records Day	December 23
Winter Recess	December 26, 2022 - January 6, 2023
Martin Luther King Holiday	January 16
Lincoln Day	February 13
Washington Day	February 20
End Third Quarter	March 17
Spring Recess	March 20 - March 24
Staff Development Day	April 7
Memorial Day	May 29
Last Day of Instruction	June 1

*A copy of the 2022/23 Pupil Attendance Calendar is available at www.fjuhsd.org

Chromebook and Acceptable Use of Technology Policy

The Fullerton Joint Unified School District School Board of Trustees have approved the distribution of Chromebooks for each student. A Chromebook will be issued to your child for their use at school and home. We are excited to make this powerful tool available to our students. We also understand both students and parents are naturally concerned about keeping these tools secure and in good working order.

Like textbooks, team uniforms and other school property issued to your child, there is a responsibility to take appropriate care of these valuable resources. The Chromebook is no different, but it does represent a cost to the district and consequent liability to students and parents. We have a warranty in place to cover the Chromebooks covered for manufacturing defects, but we know loss and accidents may also happen, even when students take good care of the device. In these instances, district policies, state regulations and practices require a fine be levied to cover the repair or replacement cost of district property. With Chromebooks, the cost of loss or damage is lower than many other technology tools, but it can still be significant. Information regarding Chromebook insurance and other technology policies can be located on the District website at www.fjuhsd.org. Refer to the following technology policies; AR 6163 - 6164.1

Technology use is a privilege, not a right, and inappropriate use will result in disciplinary consequences. Technology is used to support student learning and enhance instructional programs. The Internet makes it possible for students to access many types of resources and to interact with other students, individuals, or services located inside and outside the District. The District uses filters to limit access to inappropriate material; however, it is not possible to control all of the content of information available through any Internet service. Some of the information available through the Internet may contain harmful matter, or be otherwise inappropriate for educational purposes. The District does not condone the access or use of such information and, to the extent possible, will restrict student access to such information. To the extent that the use of technology and electronic information resources serves the educational needs of students and supports instructional programs, the District believes strongly in the importance of such technology and regards technology use as a privilege, not a right. It is, therefore, expected that student and staff system users will act in a responsible, efficient, ethical, and legal manner at all times.

Acceptable use of technology includes communication in support of research and learning, access and exploration of appropriate information and resources, on assignments or projects. Routine maintenance and monitoring of computer and Internet systems will occur. Use of technology that results in compromising the security of the operating equipment and/or software is prohibited. The District reserves the right to conduct individualized searches of a user's actions on the District network if there is reasonable suspicion that a law or rule has been violated. Students found to have engaged in unacceptable use may be subject to a parent conference; suspension

and/or termination of computer-use privileges, e-mail and Internet access; a zero grade on related assignments and/or removal from the course; suspension and/or expulsion from school; referral to law enforcement authorities; legal action to recover damages and penalties; or other appropriate consequences, such as Education Code Section 48900(r), that specifically states that bullying by means of an electronic act is a suspendable violation.

STUDENT BEHAVIOR EXPECTATIONS

Behavior and Consequences

Students are responsible for their own behavior and are expected to follow all campus rules and regulations. These behavior expectations apply any time students are on campus and at all school activities. Education Code gives the school jurisdiction over student conduct on the way to school, or at school activities, at break and lunch whether on or off campus, and on the way home from school. These basic expectations supplement the District's broad discretionary authority to maintain safety, order, and discipline.

The following behaviors are inappropriate, unacceptable, and prohibited and may lead to suspension or, in some cases, expulsion from all District schools:

1. Caused, attempted to cause, or threatened to cause physical injury to another person.
2. Willfully used force or violence upon the person of another, except in self-defense.
3. Possessed, sold, or furnished any real weapons or explosives, including firecrackers and folding knives with locking blades or other dangerous objects.
4. Possessed, used, sold, furnished, or been under the influence of drugs, bogus drugs, drug paraphernalia, alcoholic beverages, or intoxicants.
5. Unlawfully offered, arranged, or negotiated to sell a controlled substance, alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished an imitation to a person.
6. Committed or attempted to commit robbery or extortion.
7. Caused or attempted to cause damage to school or private property.
8. Stole or attempted to steal school or private property.
9. Possession or use of tobacco or products containing tobacco or nicotine products in any form including chewing tobacco.
10. Commission of an obscene act or vulgarity or use of profanity or slander.
11. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.
12. Willfully disrupted school activities or disobeyed any reasonable request by a school employee.
13. Knowingly received stolen school or private property.
14. Possessed an imitation firearm.
15. Committed or attempted to commit a sexual assault or committed sexual battery.
16. Harassed, threatened, or intimidated a student who is a witness in a discipline proceeding.
17. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug, Soma.
18. Engaged in, or attempted to engage in, an act of hazing.
19. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.
20. Inflicted or threatened physical injury to another person or used real or facsimile weapons in a threatening manner.
21. Committed sexual harassment.
22. Caused, attempted to cause, or participated in an act of hate violence.
23. Intentionally harassed, threatened, or intimidated, creating a hostile educational environment.
24. Made terroristic threats against school officials, school property, or both.
25. Possessed, sold, or otherwise furnished a firearm.
26. Brandished a knife at another person.
27. Unlawfully sold a controlled substance.

28. Committed or attempted to commit a sexual assault.
29. Possessed an explosive.
30. Used the pool or other school facilities without the supervision of an authorized school employee.
31. Threw any object, including water, food, or beverages.
32. Participated in "kidnapping" fellow students.
33. Dressed up in any type of costume, which is prohibited unless authorized by campus administration.
34. Brought rollerblades, scooters, other wheeled vehicles, laser pointers, or radios on campus.
35. Possessed or used water balloons, water pistols, or other liquid-propelling devices.
36. Climbed on roofs of buildings or on covered walkways.
37. Gambled.
38. Unlawfully parked.
39. Behaved inappropriately on a school bus.
40. Used cell phones and/or iPod or other similar devices without authorization.
41. Trespassed on other school campuses without permission from administrative staff members.
42. Participated in actions which threatened to disrupt the instructional process.
43. Willfully defied the authority of school officials (including academic dishonesty).

Violators of these behavior expectations may be subject to one or more of the following consequences:

1. Conference with student and/or parent/guardian.
2. Denial of school privileges.
3. Campus cleanup.
4. Detention.
5. Saturday School.
6. Removal from class.
7. Suspension.
8. Transfer to another District school or school district.
9. Expulsion.

Academic Honesty Policy

Fullerton Joint Union High School District students are expected to attend school ready to learn. It is also expected that student behavior will reflect good sense and an ability to discern right from wrong. The well-being of the school community depends on the student accepting responsibility for personal conduct in both social and academic endeavors.

Academic honesty depends on the student taking responsibility for producing work that is reflective of the student's best effort. Academic dishonesty is evidenced by cheating or plagiarizing and involves an attempt by a student to show possession of knowledge and skills he/she does not possess. Academic dishonesty may result in a zero grade for work completed, loss of credit, a failing grade for the course, or other appropriate consequences as determined by a school administrator.

Student, Parent/Guardian, and Teacher Responsibilities: **Students** are expected to adhere to the principles of this policy in completing all school-related tests, quizzes, reports, homework, assignments, and other academic work both in class and out of class. **Parents/guardians** are expected to support the spirit and intent of this policy by reviewing the policy with their students and encouraging the students to practice academic honesty. **Teachers** are expected to promote the academic honesty policy through ongoing reference to and application of the District Moral and Civic Values, to make clear to students the fact that the principles of the policy will be strictly enforced, and to act on and enforce appropriate consequences when a student is found to have violated the academic honesty policy. Students found to have been involved in any act of academic dishonesty may be subject to a failing grade

on related assignments, removal from the class with no credit, removal from academic honor organizations, transfer to another school, suspension, expulsion, and other appropriate consequences.

THE MISSION OF GUIDANCE SERVICES IS TO PROVIDE QUALITY STUDENT SUPPORT SERVICES TO ALL STUDENTS

The mission of the comprehensive school counseling program in the Fullerton Joint Union High School District is to provide academic, career, and personal social learning opportunities that value, challenge, and prepare each student for responsible participation in our changing world.

In order to provide this level of counseling, the Fullerton Joint Union High School District has adopted a more personalized model. The school counseling program will maintain a four-year commitment to develop an effective relationship between student and counselor to enhance student's readiness to learn and succeed. A counselor will be assigned to each student while the student is at the school to provide a comprehensive and individualized approach to addressing the student's needs. In addition, counseling staff members will offer every student flexible hours for access, individual counseling, and annual parent meetings to review educational progress and options.

In the area of academic and career counseling, the school counseling program will provide students with the most challenging and relevant student course placements; monitor progress towards graduation and success in classes; offer individual counseling services for all students; facilitate individual counseling meeting appointments to meet students' needs; develop a four-year educational plan; and introduce students to the Career/College Center.

In the area of personal counseling, the school counseling program will provide students as needed with one-to-one and group counseling, referrals to outside agencies, support for the articulation process from middle to high school, collaboration with teachers, support for parent/teacher conferences, referrals for emotional and behavioral challenges, and other interventions as appropriate.

The school counseling program is also committed to identifying at-promise students as quickly as possible and providing them with the appropriate services. At-promise students include those identified for the following reasons:

- English language learners
- Foster Youth
- Qualified McKinney-Vento students (Homeless)
- Students with attendance, academic, discipline, and social-emotional issues
- Low Income

GUARANTEED GUIDANCE SERVICES

❑ **GRADES NINE AND TEN**

- Develop a four-year academic plan.
- Introduce students to the Career/College Center.
- Conduct a career-interest survey via guidance technicians.
- Conduct the tenth grade AB 1802 review.
- Inform students of the Preliminary Scholastic Assessment Test (PSAT).

❑ **GRADE ELEVEN**

- Review four-year plan.
- Inform students about college admission, PSAT, Scholastic Assessment Test (SAT), American College Testing (ACT), and Advanced Placement (AP)/International Baccalaureate (IB)/tests and programs.
- Encourage students to attend College Night and Financial Aid Night, and visit with college representatives.

- ❑ **GRADE TWELVE**
  - One-to-one senior meeting to discuss progress toward graduation and post-secondary options.
  - Conduct AB 1802 meeting regarding completion of the student's four-year plan.
  - Review scholarship opportunities.

DISTRICT DRESS STANDARDS

Administrative Regulation 5650: Student Dress and Grooming

Student Dress Standards and Guidelines

The school district and individual schools are responsible for seeing that the student attire does not interfere with the health and safety of any student, and that student attire does not contribute to a hostile or intimidating atmosphere for any student. Students and parents/guardians shall be informed about dress code at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

The purpose of "Student Dress Standards and Guidelines" includes:

- Ensure that all students are treated equitably without regard to gender/gender identification, sexual orientation, race, ethnicity, body type/size, religion, and personal style.
- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (barefeet, tights/leotards), or PE (a thletic attire/shoes).
- Permit students to wear attire without fear of discipline or discrimination.
- Prevent students from wearing clothing with offensive images or language, including profanity, hate speech, and pornography.

The Student Dress Standards and Guidelines are as follows:

1. Clothing worn by students will be opaque and appropriately cover the student's body.
   a. Student clothing must cover undergarments, or where undergarments typically would be, at all times.
   b. Clothing must cover all areas of the midriffs when arms are down. Minimal exposure of the belly button is permitted when raising arms or moving.
   c. Clothing must not expose cleavage, buttocks, or genitals.
   d. Clothing must not have holes or gauze/transparent fabric that exposes undergarments or skin that otherwise should not be exposed.

2. Clothing worn by students will align with the instructional purpose and meet safety requirements.
   a. Students may be required to wear additional safety attire when directed by an instructor to align with class standards (e.g., wood shop, science lab, physical education).
   b. Students may be permitted to wear otherwise prohibited clothing (e.g.,midriff bearing) when directed by an instructor to align with an activity (e.g., sports' uniforms, theater costumes).

3. Hats and headwear are permitted when they align with the following standards:
   a. Student's face must always be visible to the staff.
   b. Hats or headwear may not interfere with the sight of any students or staff.
   c. During in-classroom instruction, a teacher may direct a student to remove headwear at any time unless the headwear is such that it is a cultural item (e.g. yarmulkes, turbans, hijab). Teachers may also direct a student to a different seat if the hat causes a visual obstruction to other students.

Procedure

1. A student suspected of violating the dress code is to be reported to either the Principal or designee if the violation cannot be dealt with by the staff member observing the violation.
2. If a dress code violation is observed, the Principal or designee shall hold a conference with the student. The student shall have the opportunity to be heard concerning the alleged dress code violation. If the Principal or designee determines the dress code was violated, the student shall be asked to take whatever steps are necessary to meet the guidelines. If the correction involves the removal of the clothing which may prove embarrassing to the student, the Principal or designee may allow the student to cover up and wear the clothing until the end of the school day or may direct the student to return home to change the clothing. If the student is directed to return home, the student's parents/guardians will be notified.
3. Any student violating the dress code more than once may be subject to additional disciplinary action.
4. Parents/guardians of students violating the policy will be notified either in writing or by phone. The parent/guardian will be given an opportunity to meet with the Principal or designee to discuss the violation. If the parent/guardian is not satisfied at the conclusion of the conference, the parent/guardian may make use of the complaint procedure (BP/AR 1312, Complaints Concerning School Personnel).

STUDENT MEDICAL INSURANCE OFFERED

The Fullerton Joint Union High School District does not carry medical or dental insurance for students injured on school premises, while under school jurisdiction, or during school District activities. For this reason, the District has approved a medical and dental accident insurance plan administered by Myers-Stevens & Co., Inc., Student Accident Insurance Administrators, for presentation to parents or guardians at a very reasonable cost.

The insurance program offered is optional and is authorized by the State Education Code, which permits distribution of necessary information from the company providing the coverage. The student insurance information and application packet are available in the main office at the school.

2022/23 HOME-TO-SCHOOL TRANSPORTATION

Regular home-to-school transportation is not provided for students in the attendance areas for Fullerton Union, La Habra, Sonora, Sunny Hills, and Troy High Schools.

Students residing 2.5 or more miles from the Buena Park High School campus who demonstrate a true financial hardship and are currently enrolled in the school's free and reduced lunch program, can apply and will be considered for an OCTA bus pass on a case-by-case basis. Requests for a school-provided OCTA bus pass can only be processed through the school's front office. Proof of residency outside the 2.5 mile walking zone must be provided at time of application, as well as the referenced financial hardship eligibility criterion

GRADUATION REQUIREMENTS REFLECT EXCELLENCE

Course Areas	Graduation Requirements	Total Units
English	4 years	40.0
Social Science	3 years	30.0
Mathematics	3 years (1 year must be earned in Algebra 1 or higher course)	30.0
Science	2 years (including 10 units of a life science and 10 units of a physical science, both lab courses)	20.0
Foreign Language Visual/Performing Arts/CTE	1 year foreign language or 1 year visual/performing (advanced courses) or Career Technical Education (CTE)	10.0

Health Education	¼ year	2.5
Physical Education	2 years	20.0
Elective Courses/Additional Units		65.0
TOTAL UNITS REQUIRED		**217.5**

HELPFUL COLLEGE INFORMATION AND WEBSITES

Completion of the Academic Studies Diploma meets the admission requirements for most colleges and universities. For specific entrance requirements, contact the college or university of interest. Guidance counselors are available to assist students with a course of study that meets college entrance requirements.

Eligibility index for students entering the UC: https://admission.universityofcalifornia.edu/
Financial Aid information: www.fafsa.ed.gov and www.finaid.org
Educational opportunity program admissions: https://www2.calstate.edu/
College entrance test information: www.collegeboard.com

American Civil Liberties Union (ACLU) Settlement Guidelines

The Constitution of the State of California requires that we provide a public education to students free of charge. A student's right to a free education is for all school/educational activities, whether curricular or extracurricular, and whether a student gets a grade for the activity or class. Subject to certain exceptions, a student's right to a free public education means that we cannot require students or their families to purchase materials, supplies, equipment, or uniforms for any school activity, nor can we require them to pay security deposits for access, participation, materials, or equipment. School personnel may require students to attend a fundraising event; however, if they are unable to raise funds for the event, they cannot be prevented from participating in an educational activity.

Some fees are permissible under California law. Permissible fees include:

- Charges for optional attendance as a spectator at a school or District-sponsored activity.
- Charges for food served to students, subject to free and reduced price meal program eligibility and other restrictions specified in law.
- Paying the replacement cost for District books or supplies loaned to a student that the student fails to return or that is willfully cut, defaced, or otherwise injured, up to an amount not to exceed $10,000.
- Fees for field trips and excursions in connection with courses of instruction or school related social, educational, cultural, athletic, or school band activities, as long as no student is prevented from making the field trip or excursion because of lack of sufficient funds.
- Medical or hospital insurance for field trips that is made available by the District.
- Charges for required medical and accident insurance for athletic team members, so long as there is a waiver for financial hardship.
- Charges for standardized physical education attire of a particular color and design, but the school may not mandate that the attire be purchased from the school and no physical education grade of a student may be impacted based on the failure to wear standardized apparel "arising from circumstances beyond the control" of the student.
- Charging for the parking of vehicles on school grounds.

- Charges for the rental or lease of personal property needed for District purposes, such as caps and gowns for graduation ceremonies.
- Reimbursement for the direct cost of materials provided to a student for property the student has fabricated from such materials for his/her own possession and use, such as wood shop, art, or sewing projects kept by the student.
- Reimbursement for the actual cost of duplicating public records, student records, or a prospectus of the school curriculum.
- Fees for transportation of pupils to places of summer employment.
- Fees for an optional fingerprinting program for kindergarten or other newly enrolled students, if the fee does not exceed the actual costs associated with the program.
- Deposits for band instruments, music, uniforms, and other regalia, which school band members take on excursions to foreign countries.
- Charges for eye safety devices, at a price not to exceed the District's actual costs, in specified courses or activities in which students are engaged in, or are observing, an activity or the use of hazardous substances likely to cause injury to the eyes.

Education Code prohibits school districts from requiring any student, except students in classes for adults, to purchase any instructional materials for the pupil's use in the school. Instructional materials include all materials that are designed for use by students and their teachers as a learning resource and helps students to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or non-printed, and may include textbooks, technology-based materials, other educational materials, and tests. In the context of an instrumental music program, musical instruments would be included as instructional materials, which must be provided without charge.

Education Code states that a school district has a basic duty to provide supplies, which are necessary to fulfill the school's educational program. This duty would include athletic uniforms, attire for music classes, musical instruments, special binders, film for photography classes, calculators, or other study aid materials. If the equipment or supplies are used by the school in the educational process, then these materials would constitute necessary supplies, which must be provided to students without cost. In addition, a school district may not charge a fee or require students to purchase necessary materials, even if the district maintains a special fund to assist students with financial need or waives such fee or charge for students with financial need.

CHILD-FIND EFFORT TO ASSIST STUDENTS WITH DISABILITIES

California Child-Find is a Statewide effort to ensure that children with disabilities have the opportunity to participate in programs and receive special education services appropriate to their needs.

A child with disabilities is a person, up through twenty-one years of age, with:

Intellectual Disability	Hard of Hearing	Deafness	Speech or Language Impairment
Visual Impairment	Orthopedic Impairment	Deaf-Blindness	Traumatic Brain Injury
Other Health Impairment	Emotional Disturbance	Multiple Disability	Specific Learning Disability
Autism			

Time is valuable. The sooner a child's special needs can be determined, the better that child's chances are to receive an appropriate education and to have a better life. If you know of a child who may have one of these disabling conditions, please take one minute of your time to call your nearest public school.

For more information, please contact the Fullerton Joint Union High School District Special Education Office, 1051 W. Bastanchury Road, Fullerton, California, 92833, (714) 870-2849.

ASBESTOS NOTIFICATION

This notification is pursuant to the Asbestos Hazard Emergency Response Act (AHERA). The 2022/23 school year may include asbestos management activities at all the District schools and sites. Abatement of asbestos will normally occur after school hours unless impractical or in case of an emergency.

The Fullerton Joint Union High School District (District) contracts with certified abatement contractors for hazardous materials abatement, environmental assessments, consulting services, and oversight for the 2022/2023 school year.

The Asbestos AHERA Plan for the District is located at the District Service Center and each school site has their inventory notebook in the Principal's office. The notebook may be viewed, without cost or restriction, during normal working hours. Copies can be obtained within ten days of written notification to the Superintendent's Office.

The District is committed to continuing to provide a safe and healthy environment for all students and staff members. If you have additional questions about the District's AHERA Plan or would like additional information that is not provided in this notification, please contact Ted Walstrom, Director of Facilities & Construction, at (562) 680-5604.

DISTRICT-PROVIDED ALTERNATIVES

Recognizing that students' interests, needs, and learning styles vary, an array of learning alternatives is provided for District students.

Special Education

The District provides free, appropriate educational programs to students with disabilities. If you believe that your student is eligible for special education and is not in a special education program or if you know of someone you believe might be eligible, please contact the Director of Special Education, Maureen Cottrell at (714) 870-2870.

La Vista High School – A Continuation High School

La Vista High School is a continuation high school designed for students, ages 16 to 18, who have not made sufficient progress towards graduation at one of the comprehensive high schools. Offering the courses required for graduation in the District, La Vista High School offers more flexible schedules and individualized instruction than other high schools. Students progress at their own pace and earn credits as work is completed.

La Sierra High School – An Alternative High School

La Sierra High School is an alternative high school, which includes six high school programs located throughout the District. The classes and programs provide instruction in alternative classroom settings designed to meet the specific academic needs of individual students. The alternative programs include Independent Study, Opportunity, Teenage Pregnancy and Parenting, Adult Transition, iSierra Online Academy, and Endeavor.

For information concerning La Sierra High School classes or programs, call (714) 447-7820 or 447-5500.

Attendance Permits

District Board Policies and Administrative Regulations detail procedures whereby students and parents/guardians may request intradistrict and interdistrict attendance permits based upon medical, change of residence, instructional programs, or exceptional reasons. During January, for a limited time, an open enrollment opportunity is available for requesting intradistrict permits without specifying reasons. Questions regarding attendance permits should be directed to the Principal of the school of residence.

Career Technical Education

Career Technical Educational (CTE) opportunities are available to all students without regard to race, color, religious preference, national origin or ancestry, marital status, sex, age, handicap, or economic status. CTE opportunities include, but are not limited to, all courses offered by the District's agriculture, business education, culinary, media production and

industrial technology departments, and courses offered by the North Orange County Regional Occupational Program. See a guidance counselor for courses offered at each school site.

DISTRICT ASSESSMENTS

The California High School Proficiency Examination

Eligible students can earn the legal equivalent of a high school diploma by passing the California High School Proficiency Examination (CHSPE). The examination assesses proficiency in the basic reading, writing, and mathematics skills taught in public high schools. If a student passes the examination, the California State Board of Education will award the student a Certificate of Proficiency, which by State law is equivalent to a high school diploma (although not equivalent to completing all coursework required for regular graduation from high school). All persons and institutions controlled by California law that require a high school diploma for any purpose must accept the certificate as satisfying the requirement. Although Federal government agencies are not bound by state laws, the U.S. Civil Service Commission has ruled that the Certificate of Proficiency shall be accepted in applications for Federal civilian employment. Military service policies vary greatly. Check with a recruiter for details.

Passing the CHSPE does not exempt the student from attending school unless the student is at least 16 years old and has verified parent/guardian permission to stop attending school. Many students who pass the CHSPE continue to attend school. State law provides that, if the student leaves school after passing the CHSPE and is no more than 18 years old, the student may re-enroll in the district in which the student was registered with no adverse consequences. If the student re-enrolls and then leaves school again, the student may be denied readmittance until the beginning of the following semester. Contact the school's guidance counselor or school administrator for further information and details about leaving school after passing the CHSPE.

Dropping out of school after registering for the CHSPE or while awaiting results is unlawful for those under 18 years of age. It may also result in failing grades for courses in which the student is enrolled.

UNIFORM COMPLAINT PROCEDURES (UCP) ANNUAL NOTICE

The Fullerton Joint Union High School District (District) annually notifies its students, employees, parents or guardians of its students, the District Advisory Committees, School Advisory Committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process. Administrative Regulation (AR) 1312 provides for the handling of complaints alleging unlawful discrimination, harassment, intimidation, or bullying or violations of laws or regulations governing specified District programs or activities. The Fullerton Joint Union High School District (District) shall have the primary responsibility to ensure compliance with the applicable State and Federal laws, and regulations including those related to unlawful discrimination, harassment, intimidation, or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities subject to the UCP:

- Adult Education
- Agriculture Career Technical Education
- American Indian Education Centers and Early Childhood Education Program Assessments
- Bilingual Education
- California Peer Assistance and Review Programs for Teachers
- Career Technical and Technical Education; Career Technical; Technical Training (State)
- Career Technical Education (Federal)

- Child Care and Development
- Compensatory Education
- Consolidated Categorical Aid
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils Who Are Homeless, Former Juvenile Court Pupils Now Enrolled in a School District, and Pupils of Military Families
- Every Student Succeeds Act / No Child Left Behind (Titles I-VII)
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Safety Plans

Pupil Fees
A pupil fee includes, but it not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
- A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.
- A pupil fees complaint may be filed with the principal of a school or the Superintendent or his designee. A pupil fee and/or an LCAP complaint may be filed anonymously; however, the complaint must provide evidence or information leading to evidence to support the complaint.
- A pupil enrolled in a school in the District shall not be required to pay a pupil fee for participation in an educational activity.
- A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

The following procedures shall be followed where a written complaint is filed with the District alleging unlawful discrimination, harassment, intimidation, or bullying, or a violation of Federal or State laws or regulations listed above.

Mr. Allen Whitten, Director of Student Services, shall be the District's Compliance Officer for complaints dealing with student discipline and Dr. Melissa Stinson shall be the District's Title IX Coordinator. Dr. Sylvia Kaufman, Assistant Superintendent of Education and Assessment Services, shall be the District's Compliance Officer for complaints dealing with school attendance permits, grading disputes. Dr. Ed Atkinson, Assistant Superintendant of Human Resources, shall be the District's Compliance Officer for complaints dealing with staff members. These individuals shall be responsible for receiving and investigating complaints after the Principal has attempted to resolve the issue.

Per AR 1312.1, a complaint of unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than six months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or not later than six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying. The District's investigation shall be completed and a written decision prepared within 90 days from receipt of the complaint.

The District's decision shall contain the findings and disposition of the complaint, including any corrective actions, the rationale for such disposition, notice of the complainant's right to appeal the District's decision to the State Department of Education within 15 days of receiving the District's decision, and the procedures to be followed for initiating an appeal to the State Department of Education. Copies of the local education agency complaint procedures shall be available free of charge.

NON-DISCRIMINATION POLICY

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division and the appropriate law enforcement agency.

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to the Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.

3. Any complaint alleging fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.

Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the District's Human Resources Department in accordance with state and federal laws, including the right to file the complaint with the California Department of Fair Employment and Housing.

Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, teacher vacancies and mis-assignments, or health and safety violations in any license-exempt California State Preschool Program shall be investigated and resolved in accordance with the procedures in AR 1312.2 - Williams Uniform Complaint Procedures. (Education Code 8235.5, 35186)

Please visit the following website for information on filing a complaint for:

Child Nutrition Services: National School Lunch Program; www.fns.usda.gov/nslp

Special Education: California Department of Education; www.cde.ca.gov

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Ave., S.W., Washington, D.C. 20250-9410

USDA is an equal opportunity provider and employer

PARENTS NEEDED FOR VARIOUS ADVISORY GROUPS

Interested parents/guardians are needed to serve on advisory groups which assist in planning, operating, and evaluating programs which provide supplementary funds and services in the District. Volunteers are needed for advisory groups for Title I, English Language Development, DELAC (District English Language Advisory Committee), DAC (District Advisory Committee), Vocational Education, Budget Study, and other specially-funded programs. For more information, contact the Principal at your school.

DISTRICT POLICY ON DISCRIMINATION, HARASSMENT, INTIMIDATION, AND BULLYING

Every student is entitled to a safe school environment free from discrimination, harassment, intimidation, and bullying. The District's policies on discrimination, harassment, intimidation, and bullying can be accessed on the District's website. Copies are available on the District web site at www.fjuhsd.org. The policies include:

BP/AR 0415, Nondiscrimination on Basis of Sex, Race, Color, Religious Ancestry, National Origin or Ancestry, Ethnic Group Identification, Marital or Parental Status, Gender, Age, Physical or Mental Disability, Gender Identity, Sexual Orientation or the Perception of One Or More Such Characteristics, or Economic Status – Inquiries (Educational Programs or Activities);

BP/AR 1312, Uniform Complaint Procedure-Complaints Concerning School Personnel and Complaints Alleging Unlawful Discrimination or Violation of Laws or Regulations Governing Specified District Programs or Activities;

BP/AR 5500, Conduct;
BP/AR 5642, Anti Bullying;
BP/AR 5645, Sexual Harassment.

The District prohibits bullying. This includes, but is not limited to, discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics set forth in Penal Code Section 422.55 and Education Code Section 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. Bullying is defined in Education Code Section 48900(r).

1. School personnel must immediately intervene if they witness an act of discrimination, harassment, intimidation, or bullying, provided it is safe to do so.
2. Acts of discrimination, harassment, intimidation, or bullying should be brought to the attention of the Principal.
3. You may make an anonymous complaint by contacting the Principal or the District's Nondiscrimination/Anti-Bullying Coordinator or call anonymously 1-800-924-7233. If there is sufficient corroborating information, the District will commence an investigation. Students and parents also may contact the District's Nondiscrimination/Anti-Bullying Coordinator: Director of Student Support Services Mr. Allen Whitten at (714) 870-2871 or awhitten@fjuhsd.org.
4. Complaints will be considered confidential. However, it may be necessary to disclose certain information in order to effectively investigate.
5. Students who violate the District's policies on discrimination, harassment, intimidation, and bullying may be subject to discipline, including suspension and expulsion.
6. The District prohibits retaliation against individuals who make complaints or provide information related to such complaints.

HEALTHY SCHOOLS ACT

Per the annual written notification requirement of the Healthy Schools Act of 2000, below are listed for parents or guardians of students expected pesticide use on school sites. This notification identifies the active ingredient or ingredients in each pesticide product. The Internet address for further information on pesticides and their alternatives is http://www.cdpr.ca.gov.

Fullerton Joint Unified School District Pesticide Possible Use List for 2022-2023 School Year

Lista de pesticidas que se esperan usar en el Distrito Escolar Unificado de Fullerton Joint para el año 2022-2023F

Per the Healthy Schools Act of 2000

Product	Active Ingredient	Manufacturer	Usage
Advion Ant Gel	Indoxacarb	Syngenta	Ants
Advion Insect Granule	Indoxacarb	Syngenta	Insects
Advion Roach Gel	Indoxacarb	Syngenta	Roaches
Alpine WSG	Dinotefuran	BASF	Insects
Clash	Diglycolamine salt	NuFarm	weeds
EcoVia EC	Thyme Oil	Rockwell Labs	Insects
Extinguish Plus Fire Ant Bait	Hydramethylnon	Wellmark	Fire Ants
Kaput	Warfarin	Scimetrics	Rodents
Meridian	dinitrofin	Syngenta	Insects
Omega Gopher Bait	Strychnine Alkaloid	RCO International	Burrowing Rodents
Optigard Flex	Thiamethoxam	Syngenta	Insects
Ramik Oats	Diphacinone	Neogen	Burrowing Rodents
Suppress	Caprylic Acid	Westbridge	Weeds
Take Down Soft Bait	Bromethalin	Liphatech	Rodents
Tekko Pro	Pyriproxyfen	CSI	IGR
Terad 3 Ag	Cholecalciferal	Bell Labs	rodents
Vaquero	Clethodium	Wilbur Ellis	weeds

Scheduled applications will only take place on Sundays. Parents or guardians may request prior notification of individual pesticide applications at the school site. People who request in writing prior notification will be notified at least 72 hours before pesticides are applied. If you would like to be notified in writing when a pesticide is to be applied, please write to the District Service Center, 1027 S. Leslie St., La Habra, CA 90631.

DISTRICT OPERATIONS DEPARTMENT PEST CONTROL MANAGEMENT POLICY AND PROCEDURE

It is the policy of the District Operations Department to follow the California Department of Pesticide Regulations and the Healthy Schools Act of 2000 (Assembly Bill 2260) in the safe and effective use of pesticides, utilizing only those materials which are non-permit or site specific for the eradication of target pests encountered. If it is determined that the infestation cannot be eradicated within the State determined guidelines by the District Operations Department, then a state licensed pest control contractor will be contacted.

Implementation:

1. Upon notification of a specific pest problem, through service request or a telephone call, a Maintenance and Operations (M&O) division staff member is dispatched to assess the situation.
2. Should the problem be routine in nature, the M&O division will assist the campus with the proper methods and materials available within the District for the safe eradication of the stated pest problem.
3. If the infestation is considered to be an emergency or beyond the scope of the stated District controls, the M&O division will contact the appropriate state licensed contractor to immediately assess the problem.
4. After assessment, the contractor will advise the District of the most prudent procedures to be implemented. If an emergency is determined, steps will be taken immediately to eradicate the problem. If the problem is not urgent in nature, the problem will be resolved during routine maintenance.

HERBICIDE

A Weed Control Service Agreement has been established with Pest Options, Inc., telephone (714) 224-7378. Routine monthly service is provided under this agreement to maintain weed control throughout the District. Call back arrangements can be scheduled by contacting the Operations Department, telephone (714) 680-5659.

INSECTICIDE

An Insect Control Service Agreement has been established with Pest Options, Inc., telephone (714) 224-7378. An annual clean-out service is scheduled throughout the District and monthly service is provided year round. On-call service can be arranged by contacting the Operations Department, telephone (714) 680-5659.

RODENTICIDE

A Rodent Control Field Service Agreement has been established with Pest Options, Inc., telephone (714) 224-7378. Routine monthly service is provided under this agreement to maintain rodent control throughout the District. On-call service can be arranged by contacting the Operations Department, telephone (714) 680-5659.

AVICIDE

A Pigeon Control Field Service Agreement has been established with Pest Options, Inc., telephone (714) 224-7378. On-call service can be arranged by contacting the Operations Department, telephone (714) 680-5659.

FUMIGATION

Termite control throughout the District is scheduled as needed. In the case of a minor infestation, the District Operations Department will assist with an appropriate treatment and follow-up as needed. Major infestations will be corrected and are requested by contacting the District Operations Department, telephone (714) 680-5659.

FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

Parent/Guardian Notification Letter for Health Instruction

Dear Parent/Guardian:

You are receiving this letter because your child may be enrolled in the Fullerton Joint Union High School District summer school Health class that is taught in an online environment using APEX curriculum. Health education at the high school level includes sex education.

California state law, the California Healthy Youth Act* (CHYA), requires that comprehensive sexual health education and HIV prevention education be provided to students at least once in middle school or junior high school and once in high school, starting in grade 7. Per the CHYA, instruction must encourage students to communicate with parents, guardians or other trusted adults about human sexuality. Instruction must be medically accurate, age-appropriate, and inclusive of all students. It must include the following:

- Information about HIV and other sexually transmitted infections (STIs), including transmission, FDA approved methods to prevent HIV and STIs, and treatment
- Information that abstinence is the only certain way to prevent unintended pregnancy and HIV and other STIs, and information about value of delaying sexual activity
- Discussion about social views of HIV and AIDS
- Information about accessing resources for sexual and reproductive health care
- Information about pregnancy, including FDA approved prevention methods, pregnancy outcomes, prenatal care, and the newborn safe surrender law
- Information about sexual orientation and gender identity
- Information about healthy relationships and avoiding unhealthy behaviors and situations

Parents/guardians may examine the APEX instructional materials by following the link below. There is a two minute video explaining how to navigate the APEX curriculum.

https://www.fjuhsd.org/Page/320

Parents have the right to opt out of this instruction, but not the entire health course. If you have questions, please see the summer school principal at your specific school. If you do not want your student to participate in comprehensive sexual health or HIV prevention education, please give a written request to the summer school principal at your child's school. An alternate lesson will be assigned.

Sincerely,

Dr. Karl Zener
Executive Director Administrative Services

*CALIFORNIA HEALTHY YOUTH ACT SEXUAL HEALTH EDUCATION: EDUCATION CODE §§ 51930-51939

Notification Letter for Contraband Detection Dogs
2022/23

Dear Parents, Students, and Staff Members of the Fullerton Joint Union High School District,

This letter is sent to all parents, students, and staff members to notify everyone that the District has made the decision to utilize the services of "Contraband Detection Dogs or Drug-sniffing Dogs" at the campuses of all schools within the District, beginning February 1, 2019. The Board of Trustees is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities.

California Education Code 49050, District Board Policy (BP) and Administrative Regulation (AR) 5805.1 provide for the authorization of searches to protect the health and welfare of students and staff; such that, school officials may search students, their property (backpacks), and/or District property under their control and may seize illegal, unsafe, or otherwise prohibited items.

In an effort to keep the schools free of dangerous contraband, the District will begin to use specially trained, non-aggressive dogs to sniff out and alert staff members to the presence of substances prohibited by law or BP/AR. A school administrator will accompany the handler and dog during all searches. Students will be instructed to leave their backpacks and personal belongings in the classroom and the classroom teacher will escort students outside of the classroom. The administrator, handler, and dog will enter the empty classroom to conduct the search. The dogs may sniff the air around lockers, desks, and backpacks, or vehicles on District property or at District-sponsored events. Dogs will not sniff within close proximity of students or other persons. The District and site administration has sought out this service as a deterrent to the unfortunate increase in vapes and marijuana products on school campuses.

The Principal or designee will conduct a general inspection of school properties that are within the control of students, such as lockers, desks, and backpacks, on a regular, **unannounced basis,** with students standing outside the classroom. Any items contained in a locker, desk, or backpack shall be considered to be the property of the student to whom the locker or desk was assigned. Student cars may also be inspected by the contraband detection dogs. The dogs can sniff marijuana, hashish, cocaine, crack, heroin, commonly abused medications (Xanax), alcoholic beverages, and any gunpowder items or firearms.

Whether trace amounts of contraband or significant amounts of contraband items are detected, appropriate consequences will be determined by site administration in accordance within District disciplinary policies.

Parents are welcome to contact the site principals should there be questions about how the contraband detection dogs will be utilized on their child's campus.

Sincerely,

Steve McLaughlin, Ed.D.
Superintendent

July 1, 2022

Dear Parent/Guardian/Student,

For the 2022–23 school year, California has implemented the statewide Universal Meal Act Program, which is built on the National School Lunch Program (NSLP) and School Breakfast Program (SBP). This means all California school districts will offer breakfast and lunch meals to every student at no cost regardless of race, color, national origin, sex, age, or disability; furthermore, there will be no discrimination in the course of the meal services. The Food Services department also participates in the Child and Adult Care Food Program, where all qualified comprehensive schools offer afterschool meals to all students at no cost. The Infant and Toddler program will be available to students enrolled in the La Vista/ La Sierra High school at no cost.

With the new Universal Meal Act program enacted, the State has also encouraged all school districts in California to implement the Community Eligibility Provision (CEP). In addition to free meals for each student, CEP reduces the administrative burden on families by eliminating the need to complete a lunch application form. For the 2022-23 school year, FJUHSD were approved to implement CEP at Buena Park, Fullerton Union, La Habra, and La Vista high schools. Parents with students who attend in those schools will not be required to complete a lunch application form. Conversely, FJUHSD were not approved for CEP for the following schools: Sunny Hills, Sonora, and Troy high schools. While meals will continue to be served to students at no cost at Non-CEP schools, the District will be encouraging parents who may qualify for free and reduced meals, complete a 22-23 FRPM application.

Our Food Services team is here to support. Please contact us for questions or assistance at (714) 870-2820 or emailing us at foodservices@fjuhsd.org.

Sincerely,

Edgar Manalo | Business Services Director
Procurement & Contracts, Warehouse, and Food Services
www.fjuhsdfoodservices.org

ANNUAL NOTICE TO PARENTS/GUARDIANS

2022/23 SCHOOL YEAR

DEAR PARENT/GUARDIAN:

California Education Code Section 48980 requires that, at the beginning of the first semester or quarter of the regular school term, the governing board of each school district must notify parents/guardians of their rights or responsibilities under certain provisions of the Education Code. Other provisions of California and United States law also require notification of parents/guardians.

Education Code Section 48982 requires that this notice be acknowledged as received by the parent/guardian. Your signature or digital signature on this notice is an acknowledgment that you have been informed of your rights, but the signature does not indicate that consent to participate in any particular program has been either given or withheld.

California and Federal law require certain other notices in the event that specific circumstances should arise, affecting your child's education and attendance at school. If any such circumstances should arise, the District will provide notice as required by law.

KEY TO LEGAL REFERENCES

Abbreviation	***Complete Title***
B&PC	Business and Professions Code
CCR	California Code of Regulations
CFR	Code of Federal Regulations
EC	Education Code
ESSA	Every Student Succeeds Act
FERPA	Family Educational Rights Privacy Act
H&SC	Health & Safety Code
IDEA	Individuals with Disabilities Education Act
PC	Penal Code
§ 504	Section 504 of the Rehabilitation Act of 1973
USC	United States Code
W&IC	Welfare & Institutions Code

PUPIL DISCIPLINE

RULES PERTAINING TO PUPIL DISCIPLINE (EC §§35291, 48980): The District Governing Board has prescribed rules for the government and discipline of the schools under the Board's jurisdiction. Rules pertaining to pupil discipline are available at http://www.fjuhsd.org/. (BP 5700/AR 5700-1 Student Discipline)

DUTY CONCERNING CONDUCT OF PUPILS (EC §44807): Every District teacher has a responsibility to hold pupils to a strict account for their conduct on the way to and from school, on the school campus, or during recess.

DUTIES OF PUPILS (EC §48908, 5 CCR §300): Every pupil must attend punctually and regularly, conform to the regulations of the school, obey promptly all the directions of his/her teacher and others in authority, observe good order and propriety of deportment, be diligent in study, be respectful to his/her teacher and others in authority, be kind and courteous to schoolmates, and refrain entirely from the use of profane and vulgar language.

DRESS CODE (EC §§35183, 35183.5, 51101): The District Governing Board has approved a dress code policy adopted by your child's school. A copy of the dress code is available at the Principal's office and provided in the accompanying District Summer Update document.

ATTENDANCE OF SUSPENDED CHILD'S PARENT/GUARDIAN (EC §48900.1, LC §230.7): The District Governing Board has adopted a policy authorizing teachers to require the parent/guardian of a pupil who has been suspended by a teacher, to attend a portion of a school day in the child's classroom. No employer may dismiss or in any manner discriminate against an employee for taking time off from work to comply with this requirement.

Civility Policy (EC §44050): A written copy of the District's civility policy BP/AR 1314 is available on the District website at www.fjuhsd.org.

PUPIL RECORDS

RIGHTS OF PARENTS/GUARDIANS (EC §49063 et seq.):

- *Types of Pupil Records*: A pupil record is any item of information directly related to an identifiable pupil, other than directory information, which is maintained by the District or required to be maintained by a District employee in the performance of his/her duties, whether recorded by handwriting, print, tapes, film, microfilm or other means. Pupil records include a pupil's health record.

- *Responsible Officials*. Your child's Principal is responsible for the maintenance of pupil records located at your child's school. For pupil records maintained at the District office, the responsible official is the Assistant Superintendent Education and Assessment Services.

- *Location of Log/Record*: The law requires that a log or record be maintained for each pupil's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate interests therefore. For records maintained at your child's school, the log is located in your child's file located in the Principal's office. For records maintained at the District office, the log is located in the Education and Assessment Services office.

- *School Officials and Employees/Legitimate Educational Interests*: School officials and employees who are authorized to review pupil records are school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, certificated employee, or support staff member (including, but not limited to, paraeducator, health or medical staff and school law enforcement personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, educational consultant or therapist); a vendor, contractor, or other party to whom the District has outsources institutional services or functions; an agency caseworker of a State or local child welfare agency that has legal responsibility for the care and protection of a pupil; other public agencies providing services to pupils, as well as employees of other public schools or school systems where educational programs leading to high school graduation are provided or where a District pupil intends to or is directed to enroll; a minor's counsel of record. Access to pupil records is permitted only for records that are relevant to the legitimate educational interests of the requester. Upon request, the District discloses educational records without consent to officials of another school district in which the pupil seeks or intends to enroll. Legitimate educational interests are described in California Education Code Section 49076 and in District Board Policy 5310 and Administrative Regulation 5311.

- *Right of Access and Review/Expungement*: You have an absolute right to access any and all pupil records related to your child, which are maintained by the District. A homeless child or youth or an unaccompanied youth who is 14 years of age or older may access his/her pupil records. If you wish to review records located at your child's school, please contact the Principal's office, or submit a written request that identifies the record(s) you wish to inspect. If you wish to review records located at the District office, please contact Assistant Superintendent Education and Assessment Services. The Principal or District office has five (5) business days from the day of the receipt of a request to provide access to the records. Upon satisfactory completion of the rehabilitation assignment of a pupil whose expulsion has been suspended by the District Governing Board, the Board may order the expungement of any or all records of the expulsion proceedings. If the Orange County Board of Education enters an order reversing the decision of the District Governing Board to expel a pupil, the County Board may direct the District Governing Board to expunge the record of the pupil and records of the District of any references to the expulsion action. When you submit a written revocation of consent after the initial provision of special education and related services for your child, the District is not required to amend the education records of your child to remove any reference to your child's receipt of special education and services.

- *Challenging the Content of Records*: You have the right to challenge the content of any pupil record by filing a written request with the District Superintendent to correct or remove any information recorded in the written records concerning your child which you allege to be any of the following: (1) inaccurate, (2) an unsubstantiated personal conclusion or inference, (3) a conclusion or inference outside the observer's area of competence, (4) not based on the personal observation of a named person with the time and place of the observation noted, (5) misleading, or (6) in violation of the privacy or other rights of the pupil.

- *Copying Costs*: You may receive copies of your child's pupil records, at a cost of 10¢ per page.

- *Transfer of records*: The District is required to transfer a copy of your child's permanent pupil records within 10 school days to the school your child intends to enroll.

- *Complaints*: You have the right to file a complaint with the United States Department of Education, concerning an alleged failure by the District to comply with the provisions of the United States Family Educational Rights and Privacy Act (20 USC §1232g).
- *Prospectus of School Curriculum*: The curriculum for your child's school is compiled at least once annually in a prospectus which is available at the Principal's office.
- *Statement or Response to Disciplinary Actions*: Whenever information is included in a pupil record concerning any disciplinary action taken in connection with your child, you have the right to include a written statement or response concerning the disciplinary action in your child's pupil record.
- *Destruction of Pupil Records*: The Governing Board of the District is required to retain indefinitely the original or an exact copy of mandatory permanent pupil records (Class 1 - Permanent Records) which schools have been directed to compile by California regulations; maintain for stipulated periods of time mandatory interim pupil records (Class 2 - Optional Records) until the information is no longer needed to provide educational services to a child and are retained until reclassified as Class 3 – Disposable Records, and then destroyed as per California regulations (5 CCR 432). Prior to destroying pupil records of a child who has received special education services, the IDEA requires parental notification when the District decides that personally identifiable information is no longer needed to provide educational services to a child. Once parents/guardians have been notified that personally identifiable information is no longer needed, they have the option of requesting access to and/or copies of pupil records prior to destruction, and to request that pupil records be destroyed, unless the District determines that the information could be needed to provide educational services in the future or is needed for auditing purposes (34 CFR 300.624, 5 CCR 16026). Unless classified as permanent records, all other pupil records are destroyed five years after the information is no longer needed to provide educational services (5 CCR 16027).

SOCIAL MEDIA INFORMATION (EC §49073.6): The District Governing Board has approved a program to gather only information that pertains to the school or pupil safety. A copy of BP/AR 1114, Social Media is located on the District's website.

RELEASE OF DIRECTORY INFORMATION (EC §49073): "Directory Information" means one or more of the following items: pupil's name, address, telephone number, e-mail address, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the pupil; not pictures. Directory information may also be disclosed to outside organizations without your prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks; a playbill, showing your pupil's role in a drama production; Honor roll or other recognition lists; graduation programs and sports activity sheets. However, no information may be released to a private profit making entity other than employers, prospective employers and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. The names and addresses of pupils enrolled in grade 12 or who have terminated enrollment prior to graduation may be provided to a private school or college. No directory information regarding your child may be released if you notify the District that the information shall not be released. **Please submit a written notice to the Principal of your child's school by August 15, 2022 if you wish to deny access to directory information concerning your child.** Release of directory information of a homeless child or youth is prohibited unless a parent or eligible pupil has given written consent that such information may be released.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA", 20 USC §1232g): United States law set forth in FERPA grants parents certain rights with respect to their student's records.

RELEASE OF INFORMATION TO MILITARY RECRUITERS (20 USC §7908): United States law requires school districts to provide, on a request made by military recruiters or an institution of higher education, access to secondary school students' names, addresses and telephone listings. However, you have the right to request that your child's name, address, and telephone listing shall not be released without your prior written consent. **Please submit a written notice to your child's school Principal by August 15, 2022 if you wish to deny access to this information.**

HEALTH AND SAFETY

HEALTH SCREENING AND EVALUATION SERVICES (H&SC §124085): Within 90 days after your child's entrance into first grade, you must provide a certificate documenting that within the prior 18 months your child has received appropriate health screening and evaluation services, including a physical examination. These services are available from the Orange County Public Health Department. In lieu of the certificate, you may submit a signed waiver indicating that you do not want or are unable to obtain the health screening and evaluation services for your child. If the waiver indicates that you were unable to obtain the services, then the reasons why should be included in the waiver.

REFUSAL TO CONSENT TO PHYSICAL EXAMINATION (EC §§49451, 48980): You may file an annual written statement with the Principal of your child's school, stating that you will not consent to a physical examination of your child. However, whenever there is good reason to believe that the child is suffering from a recognized contagious or infectious disease, the child shall be sent home and shall not be permitted to return until school authorities are satisfied that any contagious or infectious disease does not exist.

PUPIL SUICIDE PREVENTION HOTLINE (EC §§215.5, 48980): The telephone number to reach the National Suicide Prevention Lifeline (1-800-273-8255) is printed on the back of student identification cards. 988 has been designated as the new three-digit dialing code that will route callers to the National Suicide Prevention Lifeline. While some areas may be currently able to connect to the Lifeline by dialing 988, this dialing code will be available to everyone across the United States starting on July 16, 2022.

PUPIL MENTAL HEALTH SERVICES (EC §§49428, 48980): Information on how to initiate access to available mental health services on campus or in the community, or both, is available on the school's website and the student handbook.

CONTINUED MEDICATION REGIMEN FOR NON-EPISODIC CONDITION (EC §49480): If your child is on a continuing medication regimen for a non-episodic condition, you are required to inform the school nurse or other designated certificated school employee of: (1) the medication being taken, (2) the current dosage, and (3) the name of the supervising physician. With your consent, the school nurse may communicate with your child's physician and may counsel with school personnel regarding the possible effects of the drug on your child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose. If your child is on a continuing medication regimen, please complete the form provided by the school nurse.

ADMINISTRATION OF IMMUNIZING AGENTS (EC §§49403, 48980): The District Governing Board is required to cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in school age children, and may permit any person licensed as a physician and surgeon, any person licensed as a registered nurse, or a licensed healthcare practitioner, as specified, who is acting under the direction of a supervising physician and surgeon, to administer an immunizing agent to a pupil whose parent has consented, in writing, to the administration of the immunizing agent.

ADMINISTRATION OF PRESCRIBED MEDICATION (EC §§49423, 49423.1, 48980): If your child is required to take prescription medication during the regular school day, you may request assistance for your child by the school nurse or other designated school personnel. If you wish such assistance, you must provide both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and your own written statement indicating your desire that the District assist your child in the matters set forth in the physician's statement. Your child may also carry and self-administer prescription auto-injectable epinephrine or asthma medication if the District receives written statements from you and the child's physician, in the form required by law.

PLEDGE NOT TO USE ANABOLIC STEROIDS OR PROHIBITED DIETARY SUPPLEMENTS (EC §49030 et seq.): A pupil is prohibited from participating in interscholastic high school sports, unless the pupil signs a pledge not to use anabolic steroids without a prescription from a licensed healthcare practitioner, or a dietary supplement listed in the United States Guide to Prohibited Substances and Prohibited Methods of Doping. As a condition of participation, both the pupil-athlete and his/her parent/guardian must sign a notification form regarding these restrictions.

TOBACCO-FREE CAMPUS POLICY (H&SC §104420): The District Governing Board has adopted and enforces a tobacco-free campus policy. The policy prohibits the use of tobacco products including electronic delivery systems or other devices that deliver a vaporized liquid, at any time, in District-owned or leased buildings, on District property and in District vehicles.

MEDICAL AND HOSPITAL SERVICES NOT PROVIDED (EC §§49471, 48980): The District Governing Board does not provide medical and hospital services for District students who are injured while participating in athletic activities. All student athletes are required to have their own medical insurance or utilize the District offered reduced cost medical insurance for injuries occurring at or during a school sponsored event.

CONCUSSIONS AND HEAD INJURIES (EC §49475): Requires districts who elect to offer athletic programs to immediately remove for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during the activity and prohibits the return of the athlete to that activity until he/she is evaluated by and receives written clearance from, completes a graduated return-to-play protocol or not less than seven days in duration under the supervision of a licensed health care provider, and requires district to provide annually a concussion and head injury information sheet to be signed and returned by the athlete and his/her parent before the athlete initiates practice or competition.

OPIOID FACTSHEET (EC 49476): Requires districts who elect to offer athletic programs to annually provide the Opioid Factsheet for Patients to each athlete, to be signed and returned by the athlete and his/her parent. Please refer to the included attachment for Opioid Factsheet.

MEDICAL AND HOSPITAL SERVICES FOR PUPILS (EC §§49472, 48980): The District Governing Board may provide or make available medical or hospital service through nonprofit membership corporations, defraying the cost of medical service or hospital service, or through group, blanket or individual policies of accident insurance or through policies of liability insurance, for injuries to District pupils arising out of accidents occurring on District property or while being transported to and from school-sponsored activities. No pupil is required to accept such service, without the consent of his/her parent/guardian.

INSTRUCTION FOR PUPILS WITH TEMPORARY DISABILITIES (EC §§48206.3, 48207.3, 48207.5 48980): If your child should suffer a temporary disability which makes attendance in regular day classes or an alternative education program in which the child is enrolled impossible or inadvisable, your child shall receive individual instruction provided by the district in which he/she is deemed to reside. Individual instruction includes instruction provided in your home, in a hospital or other residential health facility, excluding state hospitals, or under other circumstances prescribed by state law. If your child is well enough to return to school during the school year in which individual instruction began, he/she must be allowed to return to the school that he/she attended prior to receiving individual instruction. Individual instruction in your home must commence no later than five working days after the district determines your child shall receive this instruction.

PUPILS WITH TEMPORARY DISABILITIES (EC §§48207, 48205, 48980): In the event that your child has a temporary disability and is confined in a hospital or other residential health facility located outside this District, you shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. In such circumstances, it is your responsibility to notify the school district in which you are deemed to reside of your child's presence in a qualifying hospital.

FREE AND REDUCED PRICE MEALS (EC §§49510, et seq., 48980): Depending on annual household income, your child may be eligible for free or reduced price meals. Information concerning this program is available at each school site and through the Food Services Department at the District office at (714) 870-2820.

NOTIFICATION OF PESTICIDE USE (EC §§17611.5, 17612, 48980.3): A copy of the school's integrated pest management plan is posted on the school's website. Please refer to the District Summer Update for a list of all pesticide products expected to be applied at your child's school during the upcoming year. For specific information regarding scheduled pesticide applications at your child's school contact Raul Cervantes at (714) 680-5659.

ASBESTOS MANAGEMENT PLAN (40 CFR §763.93): The District's updated asbestos management plan for each school is available for inspection at the office of the Assistant Principal of Instruction and Operations or through the Manager of Maintenance and Operations at (714) 680-5609.

ATTENDANCE

STATUTORY ATTENDANCE OPTIONS (EC §§35160.5, 46600, 48204, 48980): The District is required to advise each parent/guardian of all existing statutory attendance options and local attendance options available in the District. These are options for attending schools other than the school designated for the local attendance area in which the parent/guardian resides. The options include intradistrict transfer, interdistrict transfer, transfer based on parental employment, "district of choice" if established by Governing Board resolution, and district of enrollment pursuant to the Open Enrollment Act, as specified. You may access

interdistrict transfer permit information and policy on the District's website at www.fjuhsd.org. Please refer to Attachment 2 for a complete summary of these attendance options.

EXCUSED ABSENCES (EC §§48205, 48980): Your child may be excused from school when the absence is for medical or justifiable personal reasons. Your child will be allowed to complete all assignments and tests missed during such an excused absence per §§48205. Please refer to Attachment 3 at the end of this document for the full text of section 48205.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT (EC §§48205, 48980): Your child may not have his/her grade reduced or lose academic credit for any absence or absences excused under Education Code Section 48205, when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Please refer to Attachment 3 at the end of this document for the full text of section 48205.

ABSENCES FOR RELIGIOUS PURPOSES (EC §§46014, 48980): With your written consent, your child may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at your child's place of worship or at other suitable place or places away from school property designated by the religious group. Your child may not be excused from school for this purpose on more than four days per school month.

EXCUSE TO OBTAIN CONFIDENTIAL MEDICAL SERVICES (EC §46010.1): Pupils in grades 7 to 12 may be excused from school for the purpose of obtaining confidential medical services, without the consent of the pupil's parent/guardian. The practice of FJUHSD school administration, however, will be to continue to encourage students to confide in their parents or guardians, clergy, or other responsible counselor when medical or emotional problems occur. Only in the most extenuating circumstances would school officials exercise the option to excuse a student to obtain confidential medical services without consent of a parent or guardian.

PREGNANT AND PARENTING PUPILS (EC §§ 222.5, 46015, 48205, 48980): A pregnant or parenting pupil is entitled to eight weeks of parental leave from school, as specified, but is not required to take all or part of the leave. Absences taken for parental leave shall be excused absences until the pupil is able to return to school. A pupil will not be penalized academically for leave taken and is entitled to opportunities to make up work missed during his/her leave, including makeup work plans and re-enrollment in courses. Please refer to Attachment 3 at the end of this document for the full text of section 48205.

SCHEDULE OF MINIMUM DAYS AND PUPIL-FREE STAFF DEVELOPMENT DAYS (EC § 48980): The District is required to advise all parents/guardians of the schedule of minimum days and pupil-free staff development days. Please refer to the District's website at www.fjuhsd.org for the 2022/23 pupil attendance calendar. Please refer to the school's website for early/late release days and special testing schedules. If any minimum or pupil-free staff development days are scheduled following the distribution of this notice, the school will notify parent/guardian as early as possible, but not later than one month before the scheduled minimum or pupil-free day.

NON-DISCRIMINATION

STATEMENT OF NON-DISCRIMINATION (EC §200, 220; Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, § 504 of the Rehabilitation Act of 1973): The District does not discriminate on the basis of disability, gender, gender identity,

gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. The District does not discriminate on the basis of immigration status. Please refer to Attachment 6 "Know Your Educational Rights" at the end of this document. Your child has a right to a free public education, regardless of immigration status. Resources for immigrant students and family members developed by the California Attorney General are accessible at http:oag.ca.gov/immigrant/rights. The District will take steps to assure that the lack of English will not be a barrier to admission and participation in District programs. Complaints alleging noncompliance with the District's policy of nondiscrimination should be directed to Assistant Superintendent Education and Assessment Services Dr. Sylvia Kaufman, at (714) 870-2840. A copy of the District's nondiscrimination policy (AR 0415.1 and AR 0415.11) is available from the District office or on the District Website at https://www.fjuhsd.org.

COMPLAINTS REGARDING DISCRIMINATION (EC §§262.3): Remedies may be available under State or Federal discrimination, harassment, intimidation or bullying laws, if applicable, via civil law, and may be appealed pursuant to Education Code §§262.3 (EC §§234.1, 262.3, 49013; 5CCR §§4622).

SEXUAL HARASSMENT POLICY (EC §§231.5, 48980; 5 CCR §4917): The District's written sexual harassment policies (BP 2223, AR 2223.1, BP 5645, and AR 5645.1) are available from the District Web site at https://www.fjuhsd.org. Sexual harassment is prohibited by District policy and is an expellable offense. A student who believes he/she has been sexually harassed should immediately report the incident to the Principal or Assistant Principal for investigation.

PARTICIPATION IN CLASSES AND COURSES All classes and courses, including nonacademic and elective classes, are conducted without regard to the sex of the student enrolled in such classes. No student shall be prohibited from enrolling nor required to enroll in any class on the basis of the sex of the student. No school counselor shall offer vocational or school program guidance to students of one sex which is different from that offered to students of the opposite sex or, in counseling students, differentiate career, vocational, or higher education opportunities on the basis of the sex of the student counseled.

Participation in a particular physical education activity or sport, if required of students of one sex, shall be required of students of each sex. The District Policy Manual (which includes regulations pertaining to student discipline) and a copy of the Education Code are available in the principal's office at school.

PUPILS WITH DISABILITIES

SPECIAL EDUCATION (EC §56000 et seq., 20 USC §1401 et seq.): Both California and United States law require that a free appropriate public education (FAPE) in the least restrictive environment (LRE) be offered to qualified pupils with disabilities. Information on pupil eligibility, procedural safeguards, and additional matters is available from the Director of Special Education Maureen Cottrell and/or the Assistant Superintendent Education and Assessment Services.

CHILD FIND (EC §§56300, 56301): The District has a duty to identify, locate and assess children with disabilities who are in need of special education and related services. If you believe that your child is in need of special education and related services, you may initiate a

referral for assessment by contacting the school principal or Director of Special Education Maureen Cottrell at (714) 870-2849.

MISCELLANEOUS

COMPREHENSIVE SEXUAL HEALTH AND/HIV/AIDS PREVENTION EDUCATION (EC §§51938, 48980): The District will provide instruction in comprehensive sexual health and HIV/AIDS prevention education and research on student health behaviors and risks for the coming school year. Written and audiovisual educational materials used in this education are available for your inspection at the Principal's office. The education will be taught by school district personnel/outside consultants. A copy of the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act is available from Education and Assessment Services and more information is available on our District website at https://www.fjuhsd.org/site/default.aspx?PageID=3201. You have the right to request in writing that your child shall not receive comprehensive sexual health education or HIV/AIDS prevention education. The District may administer anonymous, voluntary and confidential research and evaluation tools to measure students' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about pupils' attitudes concerning or practices relating to sex. You will be notified in writing that any such test, questionnaire or survey is to be administered, and you will be given the opportunity to review the test, questionnaire or survey and request in writing that your child not participate.

DISSECTION OR OTHERWISE HARMING OR DESTROYING ANIMALS (EC §32255 et seq.): If your child has a moral objection to dissecting or otherwise harming or destroying animals, he/she has a right to notify the teacher regarding this objection and to refrain from participation in an education project involving the harmful or destructive use of animals which must be substantiated with a note from a parent/guardian.

CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE & PROGRESS (CAASPP) STATE EXAMS (EC 60615; 5 CCR 852): During the spring, students in grade 11 will take the annual state exams. Parents may annually submit to the school a written request to excuse their child from any or all parts of the CAASPP.

HIGH SCHOOL OPEN CAMPUS (EC §§44808.5, 48980): The Governing Board of the District, pursuant to Education Code Section 44808.5, has decided to permit eligible pupils enrolled at each District High School to leave the school grounds during the lunch period. Eligibility is established by the school site administration.

ADVANCED PLACEMENT EXAMS (EC §§5542, 48980)
The District may be able to help pay for part of the cost of one or more advanced placement examinations that are charged to economically disadvantaged students.

COLLEGE ADMISSION REQUIREMENTS; CAREER TECHNICAL EDUCATION
(EC §§51229, 48980):

- *College Admission Requirements*: The University of California (UC) and the California State University (CSU) have established common high school course requirements for undergraduate admission. Pupils who take these courses and meet other specified criteria are eligible to apply and be considered for admission. The following list is commonly referred to as the "a-g" requirements:

  (1) two years of history/social science;
  (2) four years of college preparatory English or language instruction;

(3) three years of college preparatory mathematics;
(4) two years of college preparatory laboratory science;
(5) two years of the same language other than English;
(6) one year of visual and performing arts; and
(7) one year of college preparatory electives.

- *Websites*: The following UC and CSU Web sites help pupils and their families learn about college admission requirements, and also list high school courses that have been certified for undergraduate admission:

UC:
https://admission.universityofcalifornia.edu/admission-requirements/freshman-requirements/

CSU: www.csumentor.edu/planning/high_school/subjects.asp

- *Career Technical Education*: The California Department of Education defines "career technical education" as a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide pupils with a pathway to postsecondary education and careers. Career technical education includes agriculture education, culinary, industrial and technology education, and regional occupational centers and programs, among other educational programs.

- For a list of career technical education courses offered by the District that satisfy the subject matter requirements for admission to the Cal State and UC systems, please see your child's school counselor.

- *Website for Career Technical Education*: Pupils can learn more about career technical education at the following California Department of Education website: www.cde.ca.gov/ci/ct/

- *Counseling*: Your child has the right to meet with a school counselor for help in choosing courses that will meet college admission requirements, or enrolling in career technical education courses, or both. If you wish to schedule a meeting with a school counselor, please contact the school site administration office.

SCHOOL ACCOUNTABILITY REPORT CARD (EC §§35256, 32286): The District Governing Board annually issues a School Accountability Report Card (SARC) for each school in the District. You may obtain a copy of the SARC from the Principal's office. The SARC includes, but is not limited to, assessment of school conditions specified in California Education Code Section 33126. The SARC also includes an annual report on the status of the safety plan for your child's school, including a description of its key elements. The SARC is published each year with the previous year's information. All SARCs are available on the school website and the following District website: http://www.fjuhsd.org

HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS (EC §51240): If any part of the school's instruction in health conflicts with your religious training and beliefs, you may submit a written request that your child be excused from the part of the instruction that conflicts with your religious training and beliefs.

NOTICE OF ALTERNATIVE SCHOOLS (EC §58501): The law requires the District to provide parents/guardians with a notice of alternative schools. A description of the District alternative schools is provided in the accompanying District Summer Update.

SEX EQUITY IN CAREER COUNSELING AND COURSE SELECTION (EC §221.5): You have the right to participate in counseling sessions and decisions concerning career counseling and course selection, commencing with course selection for grade 7.

UNIFORM COMPLAINT PROCEDURES (5 CCR §4622): The District has adopted policies and procedures for the filing, investigation and resolution of complaints regarding alleged violations of Federal or State law or regulations governing educational programs, including allegations of unlawful discrimination. A copy of the District's Uniform Complaint Procedures is available from the District office and on the District website at http://www.fjuhsd.org.

FEES PROHIBITED: Education Code prohibits school districts from requiring any student to purchase any instructional materials for the student's use in the school. Instructional materials include all materials that are designed for use by students and their teachers as a learning resource and helps students acquire facts, skills, or opinions to develop cognitive processes. Education Code states that a school district has a basic duty to provide supplies, which are necessary to fulfill the school's educational program. This duty would include athletic uniforms, attire for music classes, musical instruments, special binders, film for photography classes, calculators, or other study and materials. A school district may not charge a fee or require the purchase of necessary materials.

The District is primarily responsible for compliance with Federal and State laws and regulations (5CCR §§4620). A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity (EC §§49011). A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred (5CCR §§4630(c)(2)). Written complaints related to pupil fees should first be submitted to the Principal, or designee, of the school where the alleged violation occurred (5CCR §§4621-4622 (AR 3260)). A complainant has a right to appeal the District's decision to the CDE by filing a written appeal within 15 days of receiving the District decision (EC §§234.1; 5CCR§§4622, 4632). Copies of the District complaint procedure or Administrative Regulations shall be available free of charge (5CCR §§4622).

Every Student Succeeds Act ("ESSA", 20 USC §6301 et seq; EC 313.2, 440):

- *Limited English Proficient Children*: The ESSA requires the District to inform the parent or parents of a limited English proficient (LEP) child identified for participation or participating in a language instruction educational program, of the following:

  (1) the reasons for the identification of the child as LEP and in need of placement in an English language instruction educational program;

  (2) the child's level of English proficiency, how such level was assessed and the status of the child's academic achievement;

  (3) the methods of instruction used in the program in which the child is or will be participating, and the methods of instruction used in other available programs;

  (4) how the program in which the child is or will be participating, will meet the educational strengths and needs of the child;

(5) how such program will specifically help the child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation;

(6) the specific exit requirements for the program;

(7) in the case of a child with a disability, how such program meets the objectives of the individualized education program (IEP) of the child; and

(8) information pertaining to parental rights that includes written guidance detailing the right that parents have to have their child immediately removed from such program upon their request, and the options that parents have to decline to enroll their child in such program or to choose another program or method of instruction, if available; and assisting parents in selecting among various programs and methods of instruction, if more than one program or method is offered by the District.

If your child is LEP and has been identified for participation or is participating in the English language instruction educational program, please contact your students Guidance Office, for the above information that is specific to your child.

Right to Information Regarding the Professional Qualifications of Teachers and Paraprofessionals: The ESSA grants parents the right to request information regarding the professional qualifications of the children's classroom teachers, including the following:

(1) whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;

(2) whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;

(3) the baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and

(4) whether the child is provided services by paraprofessionals and, if so, their qualifications.

This information is available from the Assistant Superintendent of Human Resources at (714) 870-2883. The District will provide timely notice if your child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

- *Information on Child's Level of Achievement*: The District will provide timely information on the level of achievement of your child in each of the state academic assessments.

- *Homeless Liaison*: Homeless pupils have certain rights under California and United States law. For information concerning these rights, please contact the District's liaison for homeless children and youths, District Community Liaison Stephany Grigorov at (714) 870-2838 or sgrigorov@fjuhsd.org.

- *Release of Pupil Information to Military Recruiters:* Please see entry under Pupil Records.

Notification of Rights for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records maintained by the school. These rights transfer to the eligible student when he/she reaches the age of 18 or attends a school beyond the high school level.

   Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

2. The right to request that a school correct the student's education records that the parent or eligible student believes are inaccurate or misleading.

   Parents or eligible students who wish to ask the School to correct a record should write to the School principal [or appropriate school official], clearly identify the part of the record they want corrected, and specify why it should be corrected. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing. After the hearing, if the school still decides not to amend the records, the parent or eligible student has the right to place a statement with the records setting forth his/her view about the contested information.

3. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student’s education records. However, FERPA permits schools to disclose those records, without consent, to the following parties or under the following conditions,:

   - School officials with legitimate educational interest;
   - Other schools to which a student is transferring;
   - Specified officials for audit or evaluation purposes;
   - Appropriate parties in connection with financial aid to a student;
   - Organizations conducting certain studies for or on behalf of the school;
   - Accrediting organizations;
   - To comply with a judicial order or lawfully issued subpoena;
   - Appropriate officials in cases of health and safety emergencies; and
   - State and local authorities, within a juvenile justice system, pursuant to specific State law.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public private school attended by the student. However, schools must inform parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. School officials must notify parents and eligible students annually of their rights under FERPA. The actual means of notification is left to the discretion of each school.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-8520

STATUTORY ATTENDANCE OPTIONS
Prepared by the California Department of Education

CHOOSING YOUR CHILD'S SCHOOL

A Summary of School Attendance Alternatives in California

California law [EC § 48980(h)] requires all school boards to inform each pupil's parents/guardians at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Pupils that attend schools other than those assigned by the districts are referred to as "transfer pupils" throughout this notification. There is one process for choosing a school within the district in which the parents/guardians live (intradistrict transfer), and three separate processes for selecting schools in other districts (interdistrict transfer). The general requirements and limitations of each process are described below.

Choosing a School Within the District in Which Parents/Guardians Live

The law (EC § 35160.5(b) (1) requires the school board of each district to establish a policy that allows parents/guardians to choose the schools their children will attend, regardless of where the parents/guardians live in the district. The law limits choice within a school district as follows:

- Pupils who live in the attendance area of a school must be given priority to attend that school over pupils who do not live in the school's attendance area.

- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means pupils must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a pupil's academic or athletic performance as a reason to accept or reject a transfer.

- Each district must decide the number of openings at each school which can be filled by transfer pupils. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.

- A district is not required to provide transportation assistance to a pupil that transfers to another school in the district under these provisions.

- If a transfer is denied, a parent/guardian does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents/guardians to appeal a decision.

Choosing a School Outside the District in Which Parents/Guardians Live

Parents/guardians have four different options for choosing a school outside the district in which they live. The three options are described below:

1. Interdistrict Transfers

The law (EC §§46600 through 46607) allows two or more school boards to enter into an agreement, for a term of up to five years, for the transfer of one or more pupils between districts. The agreement must specify the terms and conditions for granting or denying transfers. The district in which the parent/guardian lives may issue an individual permit under the terms of the agreement, or district policy, for transfer and for the applicable period of time. The permit is valid upon endorsement by the district of proposed attendance. The law on interdistrict transfers also provides for the following:

- If either district denies a transfer request, a parent/guardian may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.

- No district is required to provide transportation to a pupil who transfers into the district.

2. Parental Employment Transfers (Discretionary)

The law (EC §48204(b)) provides that a school district may deem a pupil as having complied with the residency requirements for school attendance if one or both parents/guardians of a pupil are physically employed within the boundaries of the district for a minimum of 10 hours during a school week, or if a pupil lives at their parent/legal guardian's placement of employment outside of the boundaries of their school district of residence for a minimum of 3 days during the school week. A school district is not required to accept a pupil requesting a transfer on this basis, but a pupil may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other" arbitrary" consideration. Other provisions of the EC § 48204(b) includes:

- Either the district in which the parent/guardian lives or the district in which the parent/guardian works may prohibit the transfer if it is determined that there would be a negative impact on the district's court-ordered or voluntary desegregation plan.

- The district in which the parent/guardian works may reject a transfer if it determines that the additional cost of educating the pupil would be more than the amount of government funds the district would receive for educating the pupil.

- There are set limits (based on total enrollment) on the net number of pupils that may transfer out of a district in any school year, unless the sending district approves a greater number of transfers.

- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a pupil is encouraged to identify, and communicate in writing to the parent/guardian the specific reasons for denying the transfer.

- Once a pupil is deemed to have complied with the residency requirements for school attendance based on one or both parents or guardians being employed within the

boundaries of the district and the pupil is enrolled in a school in a school district whose boundaries include the location where one or both parents of the pupil is employed, the pupil does not have to reapply in the next school year to attend a school within that school district and the district shall allow the pupil to attend school through the 12th grade in that district if one or both of the pupil's parents or guardians continues to be employed within the attendance boundaries of the school district, subject to certain conditions.

3. Districts of Choice (Discretionary)

The law (EC §§48300 through 48318) allows each school district to become a ***"district of choice"*** --that is, a district that accepts transfer pupils from outside the district under the terms of a resolution. A school board that decides to become a ***"district of choice"*** must determine the number of pupils it is willing to accept in this category each year and make sure that the pupils are selected through a "random and unbiased" process, which generally means a lottery process. Pupils may request transfers into a ***"district of choice"*** by January 1 of the prior school year.. Other provisions include:

- Either the district of choice or the district of residence may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. The district of residency may also limit the total number of pupils transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.

- The district of choice may not prohibit a transfer based on the additional cost of educating the pupil but may prohibit a transfer if it would require the district to create a new program, except that a school district of choice shall not reject the transfer of a special needs pupil and an English learner.

- No pupil who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a pupil transferring under these provisions.

- Siblings of pupils already attending school in the ***"district of choice"*** must be given transfer priority. Children of military personnel may also be given priority.

- A parent/guardian may request transportation assistance within the boundaries of the ***"district of choice."*** The district may provide transportation only to the extent it already does so.

The above summary of the attendance alternatives available to parents/guardians and their children is intended to provide them with an overview of the laws applying to each alternative. Any parents/guardians, who are interested in securing more information about these options, districts' policies or procedures, and timelines for applying for transfers, should contact their own school district, or the district they may be thinking about transferring into.

Effective: January 1, 2022

Education Code
Title 2. Elementary and Secondary Education
Division 4. Instruction and Services
Part 27. Pupils
Chapter 2. Compulsory Education Law
Article 1. Persons Included

§ 48205. Excused absences; average daily attendance computation

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

(1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health. The state board shall update its illness verification regulations, as necessary, to account for including a pupil's absence for the benefit of the pupil's mental or behavioral health within the scope of this paragraph.

(2) Due to quarantine under the direction of a county or city health officer.

(3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.

(4) For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.

(5) For the purpose of jury duty in the manner provided for by law.

(6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.

(7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(2) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

NOTICE OF ALTERNATIVE SCHOOLS
California Education Code Section 58501

The following notice must be sent along with the Notification to Parents and Guardians required by EC § 48980. Further, a copy shall be posted in at least two places normally visible to pupils, teachers, and visiting parents in each attendance unit for the entire month of March in each year.

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

(a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.

(b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.

(c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or part from a presentation by his/her teachers of choices of learning projects.

(d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

Type 2 Diabetes Information

Pursuant to California *Education Code* Section 49452.7, this type 2 diabetes information is for local educational agencies to provide to parents and guardians of incoming seventh grade students beginning July 1, 2010.

The California Department of Education developed this type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County. Also see available translations of this information.

Description

Type 2 diabetes is the most common form of diabetes in adults.

Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.

According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.

The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.

In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.

Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.

Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Risk Factors

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.

Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.

Inactivity. Being inactive further reduces the body's ability to respond to insulin.

Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.

Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

Increased hunger, even after eating

Unexplained weight loss

Increased thirst, dry mouth, and frequent urination

Feeling very tired

Blurred vision

Slow healing of sores or cuts

Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms

Irregular periods, no periods, and/or excess facial and body hair growth in girls

High blood pressure or abnormal blood fats levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.

Get more physical activity. Increase physical activity to at least 60 minutes every day.

Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available

Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.

Random (non-fasting) blood sugar test. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.

Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

Last Reviewed: February 2021

Know Your Educational Rights

Your Child has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.
- In California:
- All children have the right to a free public education.
- All children ages 6 to 18 years must be enrolled in school.
- All students and staff have the right to attend safe, secure, and peaceful schools.
- All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans if You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported. You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

FULLERTON JOINT UNION HIGH SCHOOL DISTRICT **BP 1314**

COMMUNITY RELATIONS/CIVILITY AND RESPECT

The Board of Trustees is committed to a learning environment that fosters mutual respect among District staff members, parents, and students.

This policy is intended to promote mutual respect, civility, and orderly conduct among all staff members, parents, and students of the District. It is required that all staff members conduct themselves in a professional manner and treat parents and members of the general public with dignity and respect, and expect the same in return.

This policy is not intended to deprive any person of their right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free environment.

Presenting a positive and professional demeanor to the students and community is expected by all District staff members. Volatile, hostile, or aggressive actions are discouraged and considered unacceptable behavior.

The Superintendent/designee shall develop regulations to implement this policy.

Policy adopted: January 12, 2010

FULLERTON JOINT UNION HIGH SCHOOL DISTRICT **AR 1314(a)**

COMMUNITY RELATIONS/CIVILITY AND RESPECT

LEARNING ENVIRONMENT/DISRUPTIONS

The Board of Trustees is committed to maintaining a learning and working environment that fosters mutual respect among District staff members, parents, and students. The following regulations have been developed to address disruption or damage to the educational or working environment by individuals who disrupt/damage the educational and working environment through insulting, volatile, hostile, or aggressive actions:

Disruptions:

1. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff members; willfully causes property damage; uses loud and/or offensive language which could provoke a defensive, threatening, or violent reaction; attempts to intimidate; or who has otherwise established a continued pattern of unauthorized entry on school District property, will be directed to leave school or school District property promptly by the Superintendent or designee.

2. If any staff member or member of the public uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the administrator or staff member to whom the remarks are directed will calmly and politely request a reasonable (or calmer) conversation. If corrective action is not taken by the abusing party, the District staff member will verbally notify the abusing party that the meeting, conference, or telephone

conversation is terminated and, if the meeting or conference is on District premises, the offending person will be directed to leave promptly by the Superintendent or designee.

3. When an individual is directed to leave under such paragraph 1 or 2 circumstances, the Superintendent or designee shall inform the person that he/she is in violation of the California Education Code, and that criminal charges will be filed in accordance with California Education Code 44811 and Penal Codes 415.5 and 626.7, if he/she re-enters any District facility within 30 days after being directed to leave, or within seven days if the person is a parent/guardian of a student attending that school.

   If an individual refuses to leave upon request or returns before the applicable period of time, the Superintendent or designee may notify law enforcement officials. A *Civility/Respect Incident Report* (See attachments) should be completed for the situations as set forth in paragraphs 1 and 2.

4. If any individual abuses the privilege of communicating via electronic mail, the Superintendent or designee may revoke that privilege. Abuses are enumerated in paragraphs 1 and 2 previously, but also include inappropriate use of the "copy to:" feature, excessive size, or frequency of email.

   In the event the Superintendent or designee concludes that an individual has abused the privilege of communicating via electronic mail, he/she will inform the party in writing that all future communication will take place in writing transmitted via the United States Postal Service. As an alternative or in addition, the Superintendent or designee may, at his/her discretion, arrange a face-to-face meeting to discuss the party's concerns.

5. If violence is directed against a staff member, or theft against property, the staff member shall promptly report the occurrence to the Principal or supervisor and complete a *Civility/Respect Incident Report*. Staff members and supervisors should notify law enforcement officials and report any attack, assault, or threat made against them on school/District premises or at school/District-sponsored activities

Appeal Procedure

Any person who is asked to leave a public school building or grounds may appeal to the Superintendent or designee. This appeal shall be made no later than the second school day after the person has been directed to leave the school building or grounds. The Superintendent or designee shall render his/her decision within two working days after the appeal is made.

The decision of the Superintendent or designee may be appealed to the Board of Trustees. Such an appeal shall be made no later than the second school day after the Superintendent or designee has rendered his/her decision. The Board shall consider and decide the appeal at its next scheduled regular or adjourned regular public meeting. The Board's decision shall be final.

Notification Procedure

The Superintendent or designee will be responsible for making students, parents, and staff members aware of District policy that promotes mutual respect including provisions for dealing with disruptions.

If it is determined that a member of the public is in violation of the provisions of this policy, the individual should be informed of the applicable Education Code and Board Policy provisions at the time of the occurrence and the staff member must notify his/her supervisor as soon as possible and complete a *Civility/Respect Incident Report* (see attachments).

Reference: Education Code Sections 32210, 44014, 44810, 48110; and Penal Code 243.5, 415.5, 626.8, 626.7

Policy adopted: January 12, 2010

FULLERTON JOINT UNION HIGH SCHOOL DISTRICT
1051 W. Bastanchury Road
Fullerton, CA 92833

CIVILITY/RESPECT INCIDENT REPORT

Name: _____

Today's Date: _____ Site: _____

Approximate Date/Time of Incident: _____

Location of Incident (office, classroom, hallway, etc.):_____

_____

Name of Person you are reporting (if known): _____

Is this person a District employee? _____Yes _____No

Did you feel your well-being/safety was threatened?

_____Yes _____No

Were there any witnesses to this incident? _____Yes _____No

Name of Witness(es): _____

Were the police contacted? _____Yes _____No

Below, please describe what happened. If you need additional space, please use the back of this form. Thank you.

_____

_____

_____

_____

_____

_____
Signature of Person Completing Form
(A copy of this Civility Incident Report should be sent to the appropriate Cabinet Member.)

PRESCRIPTION OPIOIDS: WHAT YOU NEED TO KNOW

Prescription opioids can be used to help relieve moderate-to-severe pain and are often prescribed following a surgery or injury, or for certain health conditions. These medications can be an important part of treatment but also come with serious risks. It is important to work with your health care provider to make sure you are getting the safest, most effective care.

WHAT ARE THE RISKS AND SIDE EFFECTS OF OPIOID USE?

Prescription opioids carry serious risks of addiction and overdose, especially with prolonged use. An opioid overdose, often marked by slowed breathing, can cause sudden death. The use of prescription opioids can have a number of side effects as well, even when taken as directed:

- Tolerance—meaning you might need to take more of a medication for the same pain relief
- Physical dependence—meaning you have symptoms of withdrawal when a medication is stopped
- Increased sensitivity to pain
- Constipation
- Nausea, vomiting, and dry mouth
- Sleepiness and dizziness
- Confusion
- Depression
- Low levels of testosterone that can result in lower sex drive, energy, and strength
- Itching and sweating

As many as **1 in 4** PEOPLE*

receiving prescription opioids long term in a primary care setting struggles with addiction.

* Findings from one study

RISKS ARE GREATER WITH:

- History of drug misuse, substance use disorder, or overdose
- Mental health conditions (such as depression or anxiety)
- Sleep apnea
- Older age (65 years or older)
- Pregnancy

Avoid alcohol while taking prescription opioids. Also, unless specifically advised by your health care provider, medications to avoid include:

- Benzodiazepines (such as Xanax or Valium)
- Muscle relaxants (such as Soma or Flexeril)
- Hypnotics (such as Ambien or Lunesta)
- Other prescription opioids

U.S. Department of Health and Human Services
Centers for Disease Control and Prevention

American Hospital Association®

CS264107C May 9, 2016

KNOW YOUR OPTIONS

Talk to your health care provider about ways to manage your pain that don't involve prescription opioids. Some of these options **may actually work better** and have fewer risks and side effects. Options may include:

- Pain relievers such as acetaminophen, ibuprofen, and naproxen
- Some medications that are also used for depression or seizures
- Physical therapy and exercise
- Cognitive behavioral therapy, a psychological, goal-directed approach, in which patients learn how to modify physical, behavioral, and emotional triggers of pain and stress.

Be Informed!

Make sure you know the name of your medication, how much and how often to take it, and its potential risks & side effects.

IF YOU ARE PRESCRIBED OPIOIDS FOR PAIN:

- Never take opioids in greater amounts or more often than prescribed.
- Follow up with your primary health care provider within ____ days.
  - Work together to create a plan on how to manage your pain.
  - Talk about ways to help manage your pain that don't involve prescription opioids.
  - Talk about any and all concerns and side effects.
- Help prevent misuse and abuse.
  - Never sell or share prescription opioids.
  - Never use another person's prescription opioids.
- Store prescription opioids in a secure place and out of reach of others (this may include visitors, children, friends, and family).
- Safely dispose of unused prescription opioids: Find your community drug take-back program or your pharmacy mail-back program, or flush them down the toilet, following guidance from the Food and Drug Administration (www.fda.gov/Drugs/ResourcesForYou).
- Visit www.cdc.gov/drugoverdose to learn about the risks of opioid abuse and overdose.
- If you believe you may be struggling with addiction, tell your health care provider and ask for guidance or call SAMHSA's National Helpline at 1-800-662-HELP.

988

SUICIDE
& CRISIS
LIFELINE